





If You Discover a Fire ...

Summary: Learn what to do if you discover a fire.

If you discover a	Follow these steps
LARGE FIRE	<ul style="list-style-type: none">• Activate the fire alarm and call for help.<ul style="list-style-type: none">• On campus telephone call Campus Police at 9-911.• On non-campus telephone call 9-1-1.• Alert people in the area to begin evacuation. Assist those with disabilities.• Close doors to confine the fire.• Move to your designated assembly area away and upwind from the building.• Have people who know about the nature and location of the fire assist emergency personnel when they arrive.
SMALL FIRE	<ul style="list-style-type: none">• Activate the fire alarm and call for help.<ul style="list-style-type: none">• On campus telephone call Campus Police at 9-911.• On non-campus telephone call 9-1-1.• Alert people in the area to begin evacuation. Assist those with disabilities.• If you know how to use a fire extinguisher, and have a clear exit path behind you, bring the extinguisher to within six feet of the fire.• Use the P-A-S-S procedure to operate the extinguisher:<ul style="list-style-type: none"> Pull the pin located in the extinguisher's handle. Aim the nozzle, horn, or hose at the base of the fire. Squeeze (or press) the handles together. Sweep from side to side at the base of the fire until it is out.
AFTER THE FIRE	<p>After the fire has been completely extinguished:</p> <ul style="list-style-type: none">• Report used extinguishers immediately to:<ul style="list-style-type: none">• Environmental Health & Safety, ext.7751.• If any injuries or damage occurred, notify Risk Management, ext. 2860.

If you are a UCSB employee and have a question about fire safety, contact the **UCSB Deputy Fire Marshal, ext. 7751.**

Notice: In case of fire, your first responsibility is to escape unharmed and sound the alarm. Use a fire extinguisher only if you have been trained to use one and you have a clear exit path behind you.