



# Fact Sheet Food Vendor Insurance Requirements

## REFERENCE

- 1) [Policy 6005: UCSB Interim Food Service Policy](#)
- 2) [Santa Barbara County Public Health Department Requirements for Temporary Food Facilities](#)

## GETTING AN OFF-CAMPUS FOOD VENDOR APPROVED TO PROVIDE SERVICES AT UCSB EVENTS

Before an off-campus food vendor can be approved to provide catering or food delivery at a UCSB event, the vendor's insurance and Health Permit must be approved by the campus Risk Management Office. The exact requirements that vendors must meet are described below. Once Risk Management has approved a vendor's insurance and Health Permit, the vendor's name will be placed on the list of [Approved Off-Campus Food Vendors](#).

Before an outside concessionaire or food truck can be approved by Campus Concessions to provide services at a UCSB event, the concessionaire's or food truck's insurance and Health Permit must be approved by the campus Risk Management Office. The exact requirements that concessionaires and food trucks must meet are described below. Once Risk Management has approved a concessionaire's or truck vendor's insurance and Health Permit, the Risk Management Office will inform Campus Concessions that they are approved to provide food services at UCSB events. Campus Concessions cannot entertain a request to use a concessionaire or truck vendor until they have been approved by Risk Management.

## REQUIREMENTS THAT OFF-CAMPUS FOOD VENDORS MUST MEET

1) Provide a CERTIFICATE OF INSURANCE that shows evidence of the following coverage:

- A. Commercial Form General Liability w/Liquor Liability:
 

1. Combined Single Limit Per Occurrence	\$1,000,000
2. Products and Completed Operations	\$2,000,000
3. Personal and Advertising	\$1,000,000
4. General Aggregate, Bodily Injury, Property Damage	\$2,000,000
- B. Business Automobile Liability: insurance for owned, scheduled, non-owned or hired automobiles with a combined single limit of not less than \$1,000,000 per occurrence.
- C. Workers' Compensation: as required under California State Law.
- D. The Regents of the University of California shall be named as an additional insured.
- E. Certificates shall further provide for advance written notice to University in accordance with policy provisions of any modification, change, or cancellation of any of the required coverages.
- F. Certificate Holder on the Certificate of Insurance shall be:
 

The Regents of the University of California  
Risk Management Office  
565 Mesa Rd.  
University of California  
Santa Barbara, CA 93106-5132

2) Provide a current COUNTY HEALTH PERMIT.

Submit documents to and or ask questions of:

Risk Management Office  
565 Mesa Rd.  
University of California  
Santa Barbara, CA 93106-5132  
tel (805) 893-5837  
ehs-riskmanagement@ucsb.edu