

## Risk Management Program Fact Sheet

### Functional Role

The Risk Management Program strives to protect the campus from the risk of unanticipated loss, manages UC's insurance programs, manages the campus response to lawsuits and claims, analyzes risks involved in campus activities and use of facilities, and resolves contract insurance and indemnification issues.

### Goals and Objective

- Provide excellent customer service to all departments and employees
- Identify and develop strategies to minimize the impact of risk
- Assist with implementation and promotion of UC Office of the President Risk Services initiatives at campus level
- Promote campus training on risk management and loss prevention
- Provide regular presentations to campus users on key areas of risk control

### Program Elements

- Provide and monitor Insurance services
- Provide litigation and claims management services
- Conduct risk analysis services
- Provide contract review services
- Coordinate subpoenas and authorizations for the release of records process

### Regulatory Compliance

#### State of California

- Laws Governing Subpoenas and Authorizations to Release Information
- Regulatory Compliance: Staff reviews regulatory requirements and develops programs to ensure campus compliance with applicable standards, UC and campus specific insurance programs and all applicable state and federal law. Staff provides assistance to the campus community in the implementation of these programs.

## Office of the President

- Regents' Bylaw - Standing Order 100.4(DD) (9) (Prohibits defense and indemnification for conduct of persons other than UC officers, agents, employees, students, invitees, & guests.)
- General Liability Insurance Program (Business and Finance Bulletin, BUS-81)
- Employment Liability Insurance Program (Business and Finance Bulletin, BUS-81)
- Auto Liability Insurance Program (Business and Finance Bulletin, BUS-81)
- Property, Fine Arts, Library Materials, & Boiler & Machinery Insurance Programs (Business and Finance Bulletin, BUS-81)
- Marine and Aviation Insurance Programs (Business and Finance Bulletin, BUS-81)
- Insurance Requirements (Business and Finance Bulletin, BUS-63)
- Travel Requirements (Business and Finance Bulletin, G-28)
- Use of University Vehicles (Business and Finance Bulletin, BUS-46)

## Campus

- Policy: How to Respond To Information Requests ([Subpoenas](#), [Authorizations to Release Information](#), and [FBI and other government agency Background Checks](#))

For additional information on this program, please contact:

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