

# UCSB Respiratory Protection Program Compliance Checklist

Department/Unit: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Respiratory Protection Program Applicability			
Question	Yes	No	Action
Do employees currently use respiratory protection including filtering facepiece respirators (dust masks)? Or, will they need them to perform their job safely?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , stop. Program requirements are for the use of respiratory protection only.
Hazard Identification, Reduction and Control			
Has a documented Job Hazard Assessment been performed for all job tasks?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , ensure a documented Job Hazard Assessment is completed for all job tasks.
Have hazardous substances been eliminated, or have less hazardous materials been used whenever possible?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , eliminate hazards or substitute with less hazardous materials whenever possible.
Have engineering and/or administrative controls been implemented to control hazards which could not be eliminated?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , implement engineering and/or administrative controls where possible to reduce and control hazards.
Training and Fit-testing			
Have all respirator users received required annual training and fit-testing?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , please contact the RPP ( <a href="mailto:rpp@ehs.ucsb.edu">rpp@ehs.ucsb.edu</a> ) to schedule required annual respiratory training and fit-testing.
Medical Evaluations			
Are all employees up to date on their medical evaluations?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , please contact the RPP to setup a respirator medical evaluation.
Has the medical status or health of an employee changed which may affect their ability to use a respiratory protection safely?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>yes</b> , respirator user(s) should not perform work which requires the use of respiratory protection until they are reevaluated and cleared by a physician. Please contact the RPP to setup a respirator medical evaluation.
Cartridge Change Schedule			
Are all employees logging their respirator use in their Respirator Usage Logs and changes cartridges per their Cartridge Change Schedule?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , ensure all employees are trained on how to properly use their Respirator Usage Logs and change their cartridges per their Cartridge Change Schedule.
Do all employees know how and where to get replacement cartridges when needed?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , ensure all employees are trained on how and where to get replacement cartridges.
Respirator Cleaning and Storage			
Are all respirators kept in a clean and sanitary condition, and proper working order?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , ensure all employees trained on how to keep respirators in a clean and sanitary condition, and proper working order.
Are all employee storing respirators properly (protected from damage, dust, contamination, sunlight, extreme temperatures and excessive moisture)?	<input type="checkbox"/>	<input type="checkbox"/>	If <b>no</b> , ensure all trained on how to store respirators properly.
Notes			