UCSB Confined Space Entry Flow Chart

START
- **Identify potential confined spaces accessed by department.**
- **Contact EH&S to classify space (Permit or Non-Permit).**
- **Permit Required Space? Yes – Signage required.**
- **Ensure space is added to EHS inventory of confined spaces.**

PROGRAM AUDIT & REVIEW
- **Audit Permit Required Confined Space Entry Program at least annually.**
- **Develop and revise as needed.**
- **Communicate changes to affected departments.**

ENTRY SCOPE & HAZARD ASSESSMENT
- **Define work to be conducted in the confined space.**
- **Ensure all entrants have completed confined space entry training.**
- **Perform Hazard Assessment for work to be completed.**

Work to be completed in Permit Required Confined Space (PRCS)?

NO

Will work, or change in use of space create a hazard?

YES

If yes, STOP and Contact EHS

YES

NO

Non-UCSB Employee (Contractor) Entry

Proceed with Non-Permit Entry:
1. **Prepare site for entry**
2. **Check for hazardous or unusual conditions**
3. **If hazardous conditions found, stop entry and contact EHS.**

1. **Inform the contractor in writing that the workplace contains permit spaces and entry is only allowed under a Cal/OSHA compliant PRCS program.**
2. **Verify contractors PRCS program.**
3. **Apprise contractor of space hazards and campus procedures for space entry.**
4. **Coordinate entry with contractor.**

UCSB Employee Entry

Is space classified as PRCS because of real or potential atmospheric hazards?

NO

YES

STOP! Atmosphere controlled entry requires EH&S consultations & approval.

Department consults with Contractor at end of PRCS Entry regarding hazards confronted or created during entry and communicates problems to EH&S.

Can all hazards be eliminated prior to entering space?

YES

NO

KEY:

EH&S

Department

Contractor

Process

RECLASSIFIED SPACE ENTRY
1. **Prepare site and check for unusual conditions.**
2. **Open access to space and guard as necessary.**
3. **Evaluate for Acceptable Entry Conditions.**
4. **Perform atmospheric monitoring.**
5. **Document Reclassification on Permit.**
6. **Enter (If hazards arise during entry stop work immediately and exit space).**
7. **Complete job.**
8. **Return space to normal operating mode.**
9. **Turn in completed permit to Supervisor and copy to EH&S.**

STOP!
Entry not allowed into Permit Required Confined Spaces unless all hazards have been eliminated prior to entry and space has been reclassified as Non-Permit