UCSB Hearing Conservation Program
Compliance Checklist

Department/Unit:_____ **Supervisor:**_____

Completed by:_____ **Date:**_____

Hearing Conservation Program Applicability			
Question	**Yes**	**No**	**Action**
Do employees work in noisy environments or use loud equipment (≥80 dBA)?	☐	☐	If **no**, stop. Hearing Conservation Program is not required.
Is signage posted requiring hearing protection in all High Noise Areas (>90 dBA)?	☐	☐	If **no**, ensure signage has been posted in all High Noise Areas.
Has monitoring to determine employee exposure to noise been conducted within the past 3 years?	☐	☐	If **no**, please contac tEHS Industrial Hygiene (*3743,ehs-ih@ucsb.edu) to schedule a noise assessment.
Are employees exposed above the 85 dBA 8-hour TWA action level?	☐	☐	If **no**, stop.
Hazard Identification, Reduction, and Control			
Are all employees who exceed the Action Level enrolled in the Hearing Conservation program?	☐	☐	If **no**, ensure all employees who exceed the Action Level are enrolled.
Have documented Job Hazard Assessments been performed for all noise related job tasks?	☐	☐	If **no**, complete documented Job Hazard Assessments using Job Hazard Assessment and PPE Selection and Training Tool and submit to Hearing Conservation Program Manager for review.
Have engineering and/or administrative controls been implemented to reduce noise exposure where possible?	☐	☐	If **no**, implement engineering and/or administrative controls where possible.
HCP Program Compliance: Training and Audiograms			
Have all supervisors and employees reviewed the UCSB Hearing Conservation Program Manual?			If **no**, ensure all supervisors and employees have reviewed the UCSB Hearing Conservation Program Manual.
Have all employees enrolled in the HCP received documented initial/annual HCP Training?	☐	☐	If **no**, ensure all employees enrolled in the HCP received documented initial/annual HCP Training. (available on the UC Learning Center).
Have all employees enrolled in the HCP completed baseline and annual audiograms?	☐	☐	If **no**, ensure employees enrolled in the HCP complete baseline and annual audiograms through a licensed professional like Sansum Occupational Health Clinic..
Hearing Protection Equipment			
Have all employees been provided proper hearing protection equipment and trained on its proper use?	☐	☐	If **no**, ensure employees are provided proper hearing protection equipment and trained on its proper use.
Has the hearing protection equipment selection process and training been documented?	☐	☐	If **no**, ensure the hearing protection equipment selection process and training have been documented.
Do employees wear hearing protection when required?	☐	☐	If **no**, ensure hearing protection equipment is worn when required.

Notes