

# UCSB Respiratory Protection Program Compliance Checklist

**Department/Unit:**  
**Completed by:**

**Supervisor:**  
**Date:**

Respiratory Protection Program Applicability	Yes/No	Action
Do employees currently use respiratory protection including filtering facepiece respirators (dust masks)? Or, will they need them to perform their job safely?		If <b>no</b> , stop. Program requirements are for the use of respiratory protection only.

Hazard Identification, Reduction and Control	Yes/No	Action
Has a documented Job Hazard Assessment been performed for all job tasks?		If <b>no</b> , stop. Program requirements are for the use of respiratory protection only.
Have hazardous substances been eliminated, or have less hazardous materials been used whenever possible		If <b>no</b> , eliminate hazards or substitute with less hazardous materials whenever possible.
Have engineering and/or administrative controls been implemented to control hazards which could not be eliminated?		If <b>no</b> , implement engineering and/or administrative controls where possible to reduce and control hazards.

Training and Fit-testing	Yes/No	Action
Have all respirator users received required annual training and fit-testing?		If <b>no</b> , please contact the RPP (rpp@ehs.ucsb.edu) to schedule required annual respiratory training and fit-testing.

Medical Evaluations	Yes/No	Action
Are all employees up to date on their medical evaluations?		If <b>no</b> , please contact the RPP to setup a respirator medical evaluation.
Has the medical status or health of an employee changed which may affect their ability to use a respiratory protection safely?		If <b>yes</b> , respirator user(s) should not perform work which requires the use of respiratory protection until they are reevaluated and cleared by a physician. Please contact the RPP to setup a respirator medical evaluation.

Cartridge Change Schedule	Yes/No	Action
Are all employees logging their respirator use in their Respirator Usage Logs and changes cartridges per their Cartridge Change Schedule?		If <b>no</b> , ensure all employees are trained on how to properly use their Respirator Usage Logs and change their cartridges per their Cartridge Change Schedule.
Do all employees know how and where to get replacement cartridges when needed?		If <b>no</b> , ensure all employees are trained on how and where to get replacement cartridges.

Respirator Cleaning and Storage	Yes/No	Action
Are all respirators kept in a clean and sanitary condition, and proper working order?		If <b>no</b> , ensure all employees trained on how to keep respirators in a clean and sanitary condition, and proper
Are all employee storing respirators properly (protected from damage, dust, contamination, sunlight, extreme		If <b>no</b> , ensure all trained on how to store respirators properly.

## Notes