Welcome!

Department Safety Representative Summit 2024
Summit Safety Briefing

Jesse Bickley, CIH, CSP, Industrial Safety & Hygiene Services Manager
Welcome and Thank you!

Garry Mac Pherson, Vice Chancellor, Administrative Services
Welcome Tim!

Tim Fitzpatrick
Environmental, Health & Safety Director
Jim Caesar, Campus Emergency Manager

Emergency Management & Mission Continuity
What is A Department Safety Representative (DSR) or Alternate DSR (ALT DSR)?

- A DSR is a full-time, career employee assigned to assist their department in meeting the campus responsibilities for safety and health within their department.
- An Alternative DSR is a full-time, career employee who can assist and support their DSR Representative in ensuring all required safety and health requirements are met, perform the duties and fulfill the obligations of the DSR in their absence.
Networking Opportunity – 10 Minutes

Meet and greet those at your table – you could meet again in your Emergency Assembly Point (EAP)!
Emergency Management & Mission Continuity

Emergency Preparedness & Hazard Mitigation

Emergency Operations Including Planning, Response & Recovery

Mission Continuity

UC SANTA BARBARA
Emergency Management

• Emergency Operations Plan (EOP)
• Emergency Planning Committee
• Emergency Operations Center (EOC)
• Program is held to the National Fire Protection Association (NFPA) 1600 Standards
Campus Essential Functions

- Continue Visible Leadership
- Continue Teaching
- Continue Research
- Maintain Critical Infrastructure
- Maintain the Reputation of Campus

- Maintain Relationships with Stakeholders
- Maintain Safety & Security
- Provide Emergency Services
- Maintain Financial Stability
- Maintain Basic Campus Services
Emergency Preparedness Training

- Campus Disaster Education Workshops (1 hour)
- “Listos” Emergency Preparedness Training (8 hours)
- Community Emergency Response Team (CERT) (24 hours)
Emergency Alerts and Warnings

- UCSB Alert
  - https://member.everbridge.net/453003085614511/login/sso
- Campus Outdoor Notification System
- Campus Wide Emails
- Santa Barbara County Alerts – ReadySBC
  - https://member.everbridge.net/index/892807736723794#/signup
- The Wireless Emergency Alert (WEA)
- Integrated Public Alert & Warning System (IPAWS)
Department Emergency Action Plan (DEAP)

• The purpose of the Department Emergency Action Plan is to provide guidelines to facilitate local emergency planning, and to provide practical emergency response guidelines for common types of incidents. The plan is designed to meet the requirements of the Emergency Action/Fire Prevention Plan required by Cal-OSHA (Title 8, Sections 3220 and 3221).
Emergency Preparedness outlined in the DEAP

- Department Emergency Plan Checklist
- Department Emergency Response Kit
- Campus Emergency Operations Plan
- Building Evacuation
- Evacuation of People for Access and Functional Needs
- Evacuation and Communication Checklist
Building-Specific Emergency Information

DSRs are responsible for ensuring the Building-Specific Emergency Information on this page is accurate.

• This page is available on the EHS website at the bottom of the Emergency Management & Mission Continuity page

• The form is modifiable and should be updated whenever:
  a) DSRs are added or replaced
  b) First-Aid kits are added or relocated, or
  c) Automated External Defibrillators (AED) are purchased or relocated
Here's a step-by-step guide on how to effectively evacuate a building:

- Initial Assessment
- Notify Authorities
- Alert Occupants
- Assist Vulnerable Individuals
- Evacuation Procedure
- Assembly Point and Accountability
- Assistance to Emergency Responders
- Post-Evacuation Actions
- Review and Learn
Table Discussion Exercise- Building Evacuation

Scenario 1

- For the purpose of this discussion the scenario is still a developing event. There have been reports of a gas leak in your building.
- You are in your normal workspace, it is today and the scenario time is now.
- Rumors are you will be allowed back in your building within an hour.
Table Discussion Exercise- Building Evacuation

Scenario 2

- For the purpose of this discussion the scenario is still a developing event. There have been reports of a gas leak in your building.

- You are in your normal workspace, it is today and the scenario time is now.

- Rumors are you will not be allowed back in your building today.
Hostile Intruder
Training Preview
Officer Gary Gaston

UCSB POLICE DEPARTMENT
Community Outreach Team
Police Chief Alex Yao
Speaker Introduction: Officer Gary Gaston

- Executive Protection for 10 yrs. prior to LE.
- SBPD for 10 Yrs. Prior to UCPD
- SBPD Crisis Negotiator 6 years (SBPD SWAT Team)
- UCPD 9 Years
- UCPD Training Cadre: Arrest & Control, Community Outreach, Mental Health / Crisis Intervention Response
- UCPD Motors 6 years
- Community Outreach Team (Current)
Full-service Police Department with powers of arrest

- Patrol 24hr / 365 days / Campus and IV
- Call 911 in an Emergency
- Non-Emergency line: 805-893-3446
- Detective Bureau, Dispatcher, Records, COT

We are a resource here for you! Trained to deal with challenges that arise at UCSB

- Welfare Checks
- Threat Assessments
- CSO / SSP’s Safety Escorts: 805-893-2000
- Community Policing Model
November 13, 2018
10:27 a.m.

Mark “Marky” Meza Jr. was taken from this world too soon in this tragedy as he would have turned 21 on Nov. 19, 2018. We are so lucky to have had Marky in our lives.

He had the biggest heart and deepest soul. Marky was a genuine light everywhere he went, and wanted nothing more than to make people happy and bring smiles to everyone around him.

He obtained so much joy and energy from being around people who loved him, just like we got from being in his presence. He would have gone to the end of the world for his family and friends.

He was generous to a fault, not only with his time, but with his empathy.
Presentation Objectives

- **Recognize** the warning signs of distressed, disruptive, and potentially dangerous behaviors (Person of Interest.)
- **Gain tools** and strategies for responding to such behaviors.
- Learn what, to whom, and how to report behaviors of concern.
- *Active shooter Pre-incident contingency strategy planning
- **How to survive** an active threat encounter.
The best time to intervene may have been 20 years ago, but the second-best time is now.
Resources

CAPS: 805-893-4411

ASAP: 805-893-3318

Distressed Students: 805-898-3030
UCSB Distressed Students Response Protocol

Student distress may manifest in behavior or in the reaction the behavior elicits in others. If you notice any of the following behaviors, the Distressed Student Protocol will assist you in responding to the student and providing appropriate referrals.

**STUDENT BEHAVIORS**
- Behavioral or emotional change
- Social withdrawal
- Change in hygiene or appearance
- Alcohol or drug abuse
- Decline in academic performance
- Excessive or inappropriate anger
- Bizarre thoughts or behavior

**STAFF/FACULTY REACTIONS TO STUDENT'S BEHAVIOR**
- Feeling alarmed or frightened
- Feeling uncomfortable about student's comments or behavior
- Concern about student's ability to function

Is there danger to self or others?

- Yes, student needs immediate attention
  - Call 911 or (805) 893-3446
  - UCPD is the campus community's emergency response service for medical, psychiatric, and safety concerns.

- No, but I am concerned
  - Submit an online referral to Student Mental Health Coordination Services: www.sa.ucsb.edu/REFERaGAUCHO

- No, but student is having academic or personal issues

Refer to Appropriate Campus Support Services:
- Counseling and Health Resources
  - 893-3913 Alcohol & Drug Program
  - 893-4111 Counseling & Psychological Services, 24-Hour Phone Counseling
  - 893-3371 Social Work Services
  - 893-3271 Student Health Services
  - 893-3230 Student Mental Health Coordination Services
- Sexual/Interpersonal Violence Resources
  - 893-4151 Campus Advocacy Resources and Education
  - 893-5410 Title IX & Sexual Harassment Compliance Office
  - 893-5612 Respondent Services Coordination
- Academic Resources
  - 893-3099 Campus Learning Assistance Services
  - 893-3060 Student Programs Coordination
- Other Resources
  - 893-4100 Educational Opportunity Program
  - 708-4720 Undocumented Student Services
  - 893-3102 Office of International Students & Scholars
  - 893-5010 Office of Student Support
  - 893-6641 Resource Center for Sexual & Gender Diversity
- Financial Crisis Triage: financialcrisis.ucsb.edu

Support for faculty and staff working with a distressed student: Academic & Staff Assistance Program, Human Resources, 893-3218.

Responding to Distressed Students

**REFERRAL TIPS**
- Be frank with the student about the limits of your time, ability, expertise, and/or objectivity.
- Let the student know that you think s/he should get assistance from another source.
- Assure them that many students seek help over the course of their college career.
- Assist the student in choosing the best resource.
- Try to help the student know what to expect if s/he follows through on the referral.

**DO**
- Speak with the student privately
- Remain calm
- Describe the behaviors that concern you
- Show concern and interest
- In some situations, encourage the student to call for an appointment from your office
- Seek consultation

**DON'T**
- tolerate rudeness
- Assume the role of therapist/counselor
- Remain in a situation that feels unsafe
- Critique the student
- Ignore a feeling that something is not right
- Assume someone else has intervened with the student

**TALKING WITH THE STUDENT ABOUT YOUR CONCERN**
- “I’m concerned about your stress level. Do you know about CAPS — Counseling & Psychological Services? They are a great resource and have a lot of different ways to assist students. They even have a 24/7 number I’m going to give you.”
- “Based on what you’re sharing, I’m very concerned. I’d like you to see a campus psychologist/social worker. Let’s walk over to CAPS/SHS now to meet with someone.”
- “I’m concerned for you, but I’m not the best person to help you. The Student Mental Health Coordinators are experts in connecting students to resources and I will ask them to contact you.”
- “You’re too upset right now to talk about this. If you can’t discuss this without yelling then I’ll have to ask you to leave my office.”
- “I’m very concerned about you. I’m going to call someone who can come out and talk with you right now …” (call 911)
UCSB Alert is an alert system that allows University officials to quickly distribute critical information to registered UCSB account holders wherever they are during an emergency.

If you have an UCSBNetID you are registered in this system and you must login to add the different devices you would like to be contacted on (like cell phones, email, home phones, work phones, etc.). Adding multiple devices improves how we can communicate with you, especially during an emergency.

Click the blue Sign in with SSO credentials button below to login with your UCSBnetID.

Single Sign On (SSO)

Sign in with SSO credentials

or

Sign In with Username & Password
Call UCPD

- Can initiate a co-response
- Excellent crisis intervention training
- UCPD does not criminalize check the welfare calls
Run – Hide – Fight
A colorful background every once in a while can be helpful in maintaining audience engagement. Include them tastefully or to draw attention to the main point.  

https://youtu.be/mS85g_W6BPQ
We Offer Free:
Hostile Intruder Trainings
&
Space Assessments!!
Questions? community@police.ucsb.edu

Feedback?

Community Satisfaction Survey/ Commendation or Complaint Form

Instagram @ucsbpolice
Table Discussion Exercise- Scenario 1

• For the purpose of this discussion the scenario is still a developing event. There have been reports of shots fired in the area of the Bren Building. An alert was sent out saying, “Shots fired in the area of Bren. Avoid the area. Shelter in place”. More information will be sent when possible.”

• You are in your normal workspace, it is today and the scenario time is now.
Table Discussion Exercise- Scenario 2

• A colleague bursts into your work space saying they heard several gunshots in your building.

• You are in your normal workspace, it is today and the scenario time is now.
John Seaman, IIPP Manager

DSR Roles, Responsibilities and Resources
Essential Skills & Knowledge

Department Safety Representatives (DSRs) play a vital role in the campus Injury and Illness Prevention Program (IIPP). DSRs/Alternate DSRs ensure that safety and health information is communicated and integrated into the daily operations of their business unit. In order to successfully accomplish this they should possess the following skills, knowledge, and authorization:

- Good organizational skills
- Good written and oral communication skills
- Possess a general familiarity with their department’s operations, personnel, facilities, equipment, and budget
- Has the support, cooperation, and authority from senior management to: devote time to their department’s safety program
DSR Core Responsibilities – Part 1

• Facilitating the integration of health and safety programs into routine departmental operations

• Establishing/maintaining methods to effectively communicate safety issues within their department; examples include, but are not limited to: e-mail, website, staff meetings, safety bulletin boards, and/or a safety committee

• Functioning as the principal safety contact person/EH&S liaison for their department
DSR Core Responsibilities – Part 2

• Coordinate and conduct annual workplace self-inspections, using forms provided by EH&S
• Document inspections and ensure that inspection records are maintained
• Enlist the help of other staff as needed to inspect specialized facilities such as laboratories, shops, or pesticide storage areas
• Report audit results and necessary corrective actions or recommendations to the department Director/Chair
DSR Core Responsibilities – Part 3

• Ensure that the Injury and Illness Prevention Program (IIPP) requirements for their department are met
  ▪ Maintain a written and current department IIPP using the template provided by Environmental Health and Safety
  ▪ Perform an annual review of the department IIPP
  ▪ Prepare and maintain a department Emergency Operations Plan (EOP) plan.
  ▪ Communicates information on identified hazards, precautions, and corrective actions throughout the department.
  ▪ Coordinate responses to employee health and/or safety complaints and concerns
Changing/Adding DSRs

**Step 1:**
Go to EH&S Website.
- Select “Programs & Services”
- Select “Injury & Illness Prevention”
- Select subheading “DSRs”

**Step 2:**
- Select “IIPP Departmental Safety Domain”
Changing/Adding DSRs

Step 3:
• Fill out the form with the information requested.

Step 4:
• Submit form

Step 5:
• IIPP Manager will update the DSR List on the EH&S website within 48 hours.
Annual Facility Self-Inspections

DSRs are required to:

- Select the appropriate Facility Self-Inspection checklist
- Conduct/participate in required annual work unit facility self-inspections
- Submit the completed inspection form to EH&S
- Ensure that all identified hazards are addressed and corrected
- Work with building managers and/or Facilities Management to address facility-related safety issues
RESOURCES: EH&S Website Programs and Services

- Current Safety Training Courses
- EH&S Contacts and contact information
- Incident, Injury, and Illness reporting
- Injury & Illness Prevention Program Plan
- Emergency Flip chart
- Reporting Safety Concerns

- DSR Information
- OSHA Form 300A
- Inspection Checklists
- Policies & Disclosures
- Laboratory and Chemical Safety
- Safety Data Sheets (SDS)
- Risk Management
- Ergonomics
RESOURCES: Injury and Illness Prevention Program Written Plan (IIPP)

This written program outlines and addresses how UC Santa Barbara complies with the requirements of California Code of Regulations (CCR), Title 8, Section 3203 to maintain a safe and healthy work environment. Topics addressed include:

• Management Commitment
• Responsibilities
• Safety Communications
• Hazard Identification & Control
• Injury/Illness Investigations
• Training
• Recordkeeping
TRAINING: Injury & Illness Prevention Program (IIPP) Awareness Course

Course Description:

Creating, maintaining, and promoting a safe work environment at UCSB requires creating a safety-conscious culture. By the end of this course, you will know your roles and responsibilities for:

- California Code of Regulations (CCR) Title 8, Section 3203 regulatory requirements
- Addressing and/or responding to workplace hazards, injuries, or illnesses
- Inspecting the work environment
- Emergency Action Planning
- Safety training requirements
- Recognition and Corrective Action
- Recordkeeping requirements

Course available in campus Learning Center

Note: Participants must successfully pass a quiz in order to receive credit for course completion.
Overview of safety fundamentals, Injury & Illness Prevention (IIPP), and emergencies for all faculty, staff, and students. Topics include:

- Hazard identification and Control Measures
- Risk Assessment
- Fire Safety (Fire Prevention Plan, Fire Extinguishers)
- Campus-Specific Safety Resources
- (Environmental Health & Safety (EH&S), IIPP, Hazard Report)
- Accidents & Injuries

Note: This course covers relevant Cal/OSHA regulations (Reference: 8 CCR 3380, 3203, 3220, 3221, and 6151).
Jim White
Campus Fire Marshal
Fire Prevention Division

Jim White
Lead Campus Fire Marshal

Chandra McCarthy
Deputy Fire Marshal

Flashover
Our dalmatian puppy

Kerri Berberet
Deputy Fire Marshal

Al Gregson
Deputy Fire Marshal

Contact:
ehs-firesafe@ucsb.edu
Objectives

- Evacuating the building
  - Where to go
  - What to expect
  - Building re-entry
- Exit access
  - Free and clear
  - Exit signs
- Interactive Campus Map
- Fire Extinguishers
  - Overview
  - Outside: hands-on training
Exit Paths

- Emergency Lights & Exit Signs
  - guide you towards exits
  - run on battery back-up

- If you notice an issue with an exit sign, please contact Facilities Management.
Building Evacuation

- Emergency Assembly Points (EAP)
- Primary and Secondary locations
  - Safe distance away
  - Working space for emergency crews
  - Gives you options, wind direction
- One location
  - Provide info to emergency crews
  - Receive information
  - Re-entry – need clearance
- Annual Fire Drills – your chance to practice!
Interactive Campus Map
Fire Extinguisher Training
Fire Extinguisher Locations

- Extinguisher locations
  - With 75 feet travel distance
  - In a cabinet
  - Hanging on hook

- Take Note!
  - Where are they in your building or space
  - Visible
  - Accessible
Fire Extinguisher Types

- A-B-C
- Class D & K
- Co2 (carbon dioxide)
Fire Extinguishers

- Gauge
- Zip tie, pin
- Handles
- Nozzle
HOW TO USE A FIRE EXTINGUISHER

PULL THE PIN
AIM AT BASE OF FIRE
SQUEEZE THE LEVER
SWEEP FROM SIDE TO SIDE
Thank You!

Department Safety Representative
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