

## Safety Training Requirements for New Lab Members

**Add new lab member to the  
Assessment roster:**

<https://ehs.ucop.edu/>

**Fundamentals of Laboratory Safety  
Training** by EH&S

([www.learningcenter.ucsb.edu](http://www.learningcenter.ucsb.edu) )

**Lab Specific Safety Orientation**  
(emergency preparedness and training  
on specific for the lab hazards)

**Training Documentation** – Training  
Needs Assessment Form:

<http://www.ehs.ucsb.edu/labsafety>

Unescorted **Lab ACCESS**

**Please complete the following steps:**

1. Add lab member to the [ASSESSMENT](#) lab roster. Then inform the new lab member to log into ASSESSMENT using their UCSB credentials (UCSB NetID and password) and complete the process: manage profile, review the hazard assessment, take the PPE training and obtain a PPE voucher. PPE can then be collected at Chemistry Storeroom 1432;
2. Direct the lab member to take the [EH&S training](#) “Fundamentals of Laboratory Safety” (live or online)
3. Provide the lab worker with documented lab specific safety orientation (which should cover emergency preparedness, administrative controls, [Chemical Hygiene Plan](#), and safe handling of equipment and hazardous operations specific for the lab.
  - A. Please use the [Training Needs Assessment Form](#) as a roadmap and to document the lab specific safety orientation. Obtain signature on the form.
  - B. Also, have lab member sign page 3 titled, **Laboratory Worker Training Record**:  
<https://www.ehs.ucsb.edu/sites/default/files/docs/chp/CHP2021Sec1final.pdf>
  - C. Depending on the research activities, [additional documented training](#) could apply. E.g. radiation safety, LASERs safety, BSL2 Handling Practices and etc.

### **Questions?**

Contact [andreatufekcic@ucsb.edu](mailto:andreatufekcic@ucsb.edu) if your lab is associated with:  
**Chemistry, Earth Science, Physics, ECE, MCDB, MRL, NRI**

Contact [jose\\_diaz@ucsb.edu](mailto:jose_diaz@ucsb.edu) if your lab is associated with: **Anthropology, Bren, Chemical Engineering, CNSI, EEMB, ERI, Geography, Materials, Mechanical Engineering, NRS, Psychology**

Contact [carlyhaack@ucsb.edu](mailto:carlyhaack@ucsb.edu) if your lab is associated with: **MSI**