

# How to: Purchasing Restricted Chemicals

- [DEA List I Chemicals](#) as well as [California Precursor Chemicals](#) fall under the category of Restricted Chemicals and are subject to additional control measures at the time of purchase.
- DEA List II Chemicals include common solvents and acids. These chemicals may occasionally require additional steps to purchase. The [Controlled Substance Program Administrator \(CSPA\)](#) will assist when required.
- Restricted Chemicals may only be purchased from vendors located within the state of California. The CSPA strongly recommends [Spectrum Chemical](#).
- Additional documents must be completed in order for the vendor to ship Restricted Chemicals to campus. These are the requirements of Spectrum Chemical:
  - [QAF481 Form](#). This form is initiated by the purchaser and must be signed by the CSPA before submission.
  - Letter of Intended Use for the chemical being purchased. Must be on a UCSB departmental letterhead.
  - Two forms of Photo ID. UCSB ID along with a driver's license is adequate. Passports are not accepted.
  - Signed Hard Copy PO.
  - Spectrum will provide the purchaser with both the QAF481 and Hard Copy PO.
  - QAF481, Letter of Intended Use, and Hard Copy PO must be hand-signed in ink. There can be only one purchaser; the same individual must complete and sign each document.
  - Once all documentation is ready, send them to the CSPA for final review and a signature.
  - CSPA will then submit the document package to Spectrum.
  - Once Spectrum has each of these items, the order will be placed on a 21 day hold prior to shipping.